

SUBSTANTIVE POLICY STATEMENT

This Substantive Policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties, you may petition the agency under Arizona Revised Statutes section 41-1033 for a review of the statement.

COMPENSATION PAID TO ARIZONA LOTTERY COMMISSIONERS

Arizona Lottery
Executive Director: Gregory R. Edgar
Information: (480) 921-4431
Policy No. 89
March 2019

INTRODUCTION

The Arizona State Lottery Commission ("Lottery Commission") is a formally constituted statutory body pursuant to Arizona Revised Statutes (A.R.S.) §5-552 that convenes at least quarterly to make recommendations and set policy, receive reports from the director and transact other advisory business properly brought before the Lottery Commission. The Commission is comprised of five persons ("Lottery Commissioners") who have been appointed by the Governor in the areas of law enforcement, certified public accountancy, marketing or advertising, and convenience store, minimart or grocery retailing.

This policy is adopted to ensure that all compensation paid to Commissioners complies with the requirements of A.R.S. §5-552.

POLICIES

1. Compensation for Lottery Commissioners is a \$30 per diem fee for each day a Lottery Commissioner is engaged in the service of the Lottery Commission pursuant to A.R.S. §38-61 I(C).
 - 1.1. Board members may be reimbursed for mileage to and from board meetings at the rate approved by the Arizona Department of Administration and published in the State of Arizona Accounting Manual (SAAM) Bulletin 50-95
 - 1.2. Any compensation paid to Lottery Commissioners shall comply with the statutes, rules and policies governing such compensation including the provisions and directives contain in the SAAM Bulletin 55-65.
 - 1.3. All compensation paid to Lottery Commissioners shall be recorded in and paid through the State's central payroll processing system, the Human Resources Information Solution (HRIS).
 - 1.4. Appropriate documentation with respect to attendance and compensation paid etc. will be retained by the Lottery.
 - 1.5. For each Lottery Commissioner in attendance at a Lottery Commission meeting, the Lottery will prepare a compensation request within 10 business days.
2. A Lottery Commissioner legally entitled to be compensated for services to the board, may elect to forego such compensation. This election is to be made in writing and retained by the Lottery Commission.

APPROVED BY:



Gregory R. Edgar, Executive Director Arizona Lottery